

# Contract For Exhibit Space

## The Bergen County Home Show April 9th. 10th. 11th. 2010 Bergen County Armory, Teaneck

Please complete this contract, make a copy for your records  
and return with appropriate deposit.

Make Check Payable and Mail To:

**Expo East Inc.**  
**423 Gold Claim Terrace**  
**Colorado Springs, CO 80905**  
Phn 719 635 - 8923  
Fax 719 635 - 8924

### **Space Includes:**

*Carpeting of Booth & Aisle*  
*8' Back Drapes & 3' Side Drapes*  
*2 Chairs per Booth*  
*Company Identification Sign*  
*Forklift Assistance*  
*General Cleaning of Booth & Aisles*

Billing: (Please Print Clearly)

Company Name \_\_\_\_\_

Address \_\_\_\_\_

City St. Zip \_\_\_\_\_

Phone \_\_\_\_\_

Fax \_\_\_\_\_

Print Name \_\_\_\_\_

Date \_\_\_\_\_

Authorized Signature \_\_\_\_\_

Email \_\_\_\_\_

### Priority Registration

#### Show Hours

Fri. April 9th. 2pm to 9pm  
Sat. April 10th. 10am to 9pm  
Sun. April 11th. 11am to 5pm

#### Move In

Wed. April 7th. Noon to 6pm  
Thr. April 8th. 8am to 8pm  
Fri. April 9th. 8am to Noon  
HAND CARRIED ONLY

#### Move Out

Sun. April 11th. 6pm to 10pm  
Mon. April 12th. 8am to Noon

#### Booth Cost Based On 10'x8'

1 Booth - \$1195  
2 Booths - \$1150 per  
3 or more - \$1100 per  
10' x 10' - \$1375 per

#### Booth Selection(s)

# \_\_\_\_\_

Payment Enclosed

\$ \_\_\_\_\_

- 1) It is agreed that this signed contract, mailed or faxed constitutes acceptance by Expositions East Inc. and agreement by contracting company to comply with all contract items and rules.
- 2) Expositions East Inc. reserves the right to make last minute changes in floor plan or booth assignments.
- 3) (a) Cancellation Notice must be sent to Expositions East Inc. via United States Post Office Certified Mail.
- 3) (b) No cancellation will be accepted or refunds issued sixty days or less of the event. No refunds on partial deposits.
- 4) Contracting Company agrees to accept full liability and responsibility for protecting and insuring their employees and agents from injuries and claims while at the facility from setup through move out. Contracting Company further agrees to hold harmless Expositions East Inc. and the facility from all liabilities and workers compensation claims resulting from injuries to their employees, agents or attendees while within the Exhibitor's rental space.
- 5) At no time will Expositions East Inc. or the facility be held liable for loss, theft or damage of product, display items or personal items.
- 6) If deposit is by Credit Card, Card Holder authorizes full and final payment on same card by Expositions East Inc. on specified date.
- 7) In the event contracting company defaults for non-payment, all collection fees, Attorney disbursements, Legal fees and Court cost become payable by the defaulting company.